



# APEC Certification

Cross Border Privacy Rules (CBPR) and Privacy Recognition for Processors (PRP) Programs

## ***APEC Certification Overview***

The Asia-Pacific member economies developed a privacy framework as a volunteer system that outlines standards relating to personal information protection as the data moves across borders. Controllers that volunteer in the program are assessed by an Accountability Agent against the Cross Border Privacy Rules (CBPR) and if compliant, receive a certification. Processors are assessed against the Privacy Recognition for Processors and would also receive a certification if compliant with the program.

## ***Program Requirements***

As an APEC Accountability Agent, Schellman's APEC Privacy Certification program evaluates a United States based organization's privacy practices against the certification minimum requirements. These certification standards follow the APEC's Cross Border Privacy Rules (CBPR) and Privacy Recognition for Processors (PRP) Program Requirements, respectively.

# Certification Process

This is a summary of Schellman's APEC Certification Process.

For a more in depth look at our process you can visit our [APEC Certification](#) page online.



## SCOPING

During the initial assessment of a new client, or a reassessment of an existing client, Schellman will perform a formal review to help ensure that engaging the client does not create a conflict of interest. Additionally, the scope and timing are discussed with the client.



## PLANNING

The planning phase includes completion of the intake questionnaire by the client, project execution logistics and meeting requests, as well as the required documentation collection.



## FIELDWORK PROCESS & CERTIFICATION

Project execution, also known as fieldwork, includes various testing procedures performed, both onsite and remote, to evidence the certification minimum requirements.



## ONGOING MONITORING & COMPLIANCE

Participants are monitored throughout the certification period to ensure compliance with the program. These activities include reviews of the Participant's privacy notice for updates, modifications, or investigations into any complaints or disputes and other information on the the website.



## RE-CERTIFICATION & ANNUAL ATTESTATION

In order for clients to maintain their certification, recertification must take place every year following the date of initial certification. This process follows the same process as the initial certification.

## Contact us

*Contact the Schellman team via phone or email for a brief consultation call, where we will explore your specific needs and how we can best support your compliance initiatives.*